

PORTSKEWETT COMMUNITY COUNCIL

Clerk to the Council: Mrs B Young

Telephone: 07487315981

Email: clerkatportskewettcc@outlook.com

Website: www.portskewettcc.org



14th May 2026

COMMUNITY COUNCIL MEETING

Councillors,

You are hereby given notice that the next meeting of Portskewett Community Council will be held at **Portskewett and Sudbrook Recreation Hall on Wednesday 20th May 2026 at 7pm**. All members of the Council are summoned to participate for the purpose of transacting the business as set out below. If you wish to join the meeting remotely please request the link.

Mrs B Young
Clerk to the Council

AGENDA

1. Public Meeting

Any members of the Public or Press wishing to participate remotely should contact the clerk to receive joining instructions. Alternatively, members of the public may raise issues by contacting the Clerk prior to the meeting. Members of the public may address the Council for the first 30 minutes of the meeting, commencing at 7.00pm. This will be followed immediately (or not later than 7.30pm) by the scheduled agenda.

Members of the Public and Press are entitled to be at the meeting, Public Bodies (Admission to meeting) Act 1990 Section 1, extended by the Local Government Act 1972 Section 100, unless precluded by the council by resolution during the whole or part of the proceedings.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Attendance

a. Members to sign attendance book.

3. Apologies for Absence

- a. To receive any apologies for absence.
- b. To approve any apologies for absence.

4. Declarations of Interest

a. To receive any declarations of interest in agenda items.

5. Minutes of the Last Council Meeting

a. To confirm the accuracy of the minutes of the April Council meeting.

6. Clerk's Report

a. To receive the Clerk's report on actions from previous meetings.

7. Items of Local Concern

(For information only, as issues raised may not relate to items on the agenda no resolution for action can be taken).

8. Reports from Representative on Governing Body for ARW Primary School and Other Bodies

- a. To receive a report from the council's representative on the governing body of ARW Primary School.
- b. To receive any reports from the council's representatives of any other bodies:
 - I. Give Dog Fouling the Red Card Working Group
 - II. One Voice Wales (OVW) Monmouthshire and Newport Area Committee
 - III. Portskewett and Sudbrook Recreation Hall Committee
 - IV. Portskewett and Sudbrook Church Hall Committee
 - V. The Cornfield Project Committee
 - VI. Severnside Area Committee

9. Discussion with County Councillor

a. To receive a report from the County Councillor.

10. Correspondence

- a. To determine a response to proposals to discontinue the Local Authority nursery at Durand Primary School.
- b. To agree a location for a memorial tree for Mr John Woods.
- c. To consider an application for One Voice Wales 2026/27 Biodiversity Packages.

11. Planning

- a. To note planning applications approved/refused by Monmouthshire County Council.
- b. To determine a response for any new planning applications received.

12. Finance

- a. To note information on rejected payment to Lloyds Bank.
- b. To approve the pink paper for May and authorise May payments.
- c. To approve the purchase of an additional award for a Youth Club leader.
- d. To approve the Unity Insurance policy renewal for 2026/27.
- e. To approve the renewal of the Microsoft 365 subscription for 2026/27.

13. Community Events

- a. Community Fun Day
 - I. To approve payment of the revised invoice from the Bike Battle display team.
 - II. To receive an update on arrangements.
- b. Best Kept Garden
 - I. To agree arrangements for the event.

14. Place Plan

- a. To receive an update from the working group.

15. Sudbrook Camp and Chapel

- a. To receive an update from Cadw.

16. Renewal of Recreation Hall Lease

- a. To receive an update on the lease renewal.

17. Councillor Vacancy

- a. To note letter of resignation from Cllr Hooper.
- b. To receive an update in respect of the vacancy.

18. Biodiversity Plan 2026-2028

- a. To receive an update.

19. Adoption of Members' Allowances 2026/27

- a. To determine adoption of non-mandatory members allowances.
- b. To determine how payments are to be made.

20. Annual Report and Annual Plan

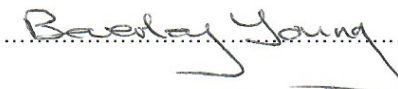
- a. To approve the Annual Report for 2025/26.
- b. To approve the Annual Plan for 2026/27.

21. Items for the Next Agenda

- a. To receive any items for the June agenda.

22. Date and Time of Next Meeting

- a. To note the date and time of the next Ordinary meeting.

 Clerk

 Chair

Date: 14th May 2026