

## PORTSKEWETT COMMUNITY COUNCIL

## BUDGET MONITORING 2025/26 - April 2025 to March 2026

	Revised Budget 2025/26	Actual April to June 2025	Actual July to September 2025	Actual October to December 2025	Actual January to March 2026	Actual April 2025 to March 2026	Variance	Explanation	Year End Outturn 2025/26
	£	£	£	£	£	£	£		£
<b>EXPENDITURE</b>									
<b>General Administration:</b>									
Audit Fees	1,655.26	300.00				300.00	1,355.26	WAO Fee 2022/23, 2023/24 & 2024/25 not yet invoiced	300.00
Hire of Halls for Meetings	330.00	90.00	60.00	60.00	102.00	312.00	18.00		312.00
Data Protection Registration	35.00				47.00	47.00	(12.00)	Overspend due to increase in renewal fee	47.00
<b>Donations:</b>									
Donations General	1,000.00	250.00		500.00		750.00	250.00		750.00
Donation to Chepstow TIC	369.00					0.00	369.00	Grant not requested	0.00
Donation to St Mary's Church	500.00	500.00				500.00	0.00		500.00
Donation Monmouthshire County CAB	1,500.00				1,500.00	1,500.00	0.00		1,500.00
Donation MCC Summer Holiday Activities	1,000.00					0.00	1,000.00	Grant not requested	0.00
Payments to Charities	0.00					0.00	0.00		0.00
<b>Other Payments:</b>									
Tree Surveys	257.50				650.00	650.00	(392.50)	Budget shortfall funded from unidentified service costs	650.00
Subscriptions to SLCC and OVW	690.10	713.00				713.00	(22.90)	Inflation increase more than anticipated	713.00
Lease Costs-Harold's Park	133.20	133.22				133.22	(0.02)		133.22
Lease of Land-The Quest	75.00				4.00	4.00	71.00	Budget based on Lease	4.00
Community Fun Day or Community BBQ	3,285.08	1,567.44	130.00		275.00	1,972.44	1,312.64	Some costs incurred in 2024/25 & £275 for 2026/27	1,972.44
80th Anniversary of VE Day	59.33					0.00	59.33	Costs incurred in January 2025	0.00
Carols on the Green Event	95.79			32.07	37.50	69.57	26.22	Additional supplies not required	69.57
Village Laser & BBQ Event	4,956.11		84.93	3,621.63	1,350.00	5,056.56	(100.45)	Deposit for 2026 Laser Display paid in 2025/26	5,056.56
Playground Inspections	100.94		100.00			100.00	0.94		100.00
Fixed Assets	1,231.00	100.00		1,131.00		1,231.00	0.00	Expenditure funded from Contingency Reserve	1,231.00
Dog Bins Purchase, Installation & Waste Collection	0.00					0.00	0.00		0.00
Replacement Defibrillator Batteries and pads	908.46		320.99	205.00		525.99	382.47	No additional replacements needed due to use	525.99
Best Kept Garden Competition	25.75		30.00			30.00	(4.25)	Cost increase higher than anticipated	30.00
<b>Miscellaneous:</b>									
Hardship Fund	300.00		300.00			300.00	0.00	Grant to Caldicot Food Bank for Christmas Food Parcels	300.00
Village Planters	200.00	160.00				160.00	40.00		160.00
Remembrance Service	39.00			25.00		25.00	14.00		25.00
Repairs/Renewals	1,160.39	220.02		21.37		241.39	919.00	MCC Invoice o/s for repairs to 4 gates in Harold's Field	241.39
Miscellaneous	50.00	26.46	10.00	148.50		184.96	(134.96)	Local Government Handbook funded from Contingency Reserve	184.96
Christmas Trees and Lighting	150.00			56.87		56.87	93.13		56.87
<b>Running Costs:</b>									
Salaries (Not Including Overtime)	21,035.46	5,142.34	5,368.13	5,280.75	5,320.17	21,111.39	(75.93)	Pay awards higher than anticipated	21,111.39
Clerk's Telephone Allowance	324.00	81.00	81.00	81.00	81.00	324.00	0.00		324.00
Clerk's Office Allowance	519.96	129.99	129.99	129.99	129.99	519.96	0.00		519.96

Clerk's Pension ER's	2,830.87	685.65	811.85	711.23	719.55	2,928.28	(97.41)	Pay awards higher than anticipated plus overtime	2,928.28
Clerk's NI ER's	1,389.06	427.71	519.99	448.45	454.38	1,850.53	(461.47)	Pay awards higher than anticipated plus overtime	1,850.53
Overtime	389.50		389.50			389.50	0.00	Additional hours worked, funded from Contingency Reserve	389.50
Training (Councillors and Clerk)	414.58	200.00		65.00		265.00	149.58	Planned training was not taken up.	265.00
Councillors' Allowances	2,580.00				156.00	156.00	2,424.00	Not all mandatory allowances were accepted	156.00
Election Expenses	750.00					0.00	750.00	£750 reserved each year for 5 years (year 3 of 5)	0.00
Council Insurance	1,325.61	1,349.72				1,349.72	(24.11)		1,349.72
Postage, Printing and Stationery	374.92	19.21		307.19		326.40	48.52		326.40
Website domain, hosting and development	335.35	77.49	77.49	93.11	77.49	325.58	9.77		325.58
Information Technology	2,500.00					0.00	2,500.00	No expenditure incurred	0.00
Website Accessibility Regulations Compliance	100.00					0.00	100.00	No expenditure incurred	0.00
Microsoft Licence and Antivirus Subscription	149.35	79.99	54.16			134.15	15.20		134.15
Grounds Maint. Village Green & The Quest	2,841.77			2,857.82		2,857.82	(16.05)	Expenditure due in November 2025	2,857.82
Grounds Maint. Harold's Park & Stowball Common	1,000.00	500.00	500.00			1,000.00	0.00		1,000.00
Dog Waste Collection Service	3,822.00	992.25	1,051.05	1,051.05	1,051.05	4,145.40	(323.40)	Overspend due to additional bin installed	4,145.40
Dog Fouling	184.37	23.50			144.00	167.50	16.87		167.50
Bank Charges	111.24	27.00	27.00	39.00	162.50	255.50	(144.26)	Includes transactions refunded by bank of £134.50	255.50
Cadw Grant Sudbrook Church	0.00				11,861.65	11,861.65	(11,861.65)	Unplanned expenditure funded by Cadw Grant	11,861.65
Oak Grove Community Fund	5,000.00			5,000.00		5,000.00	0.00		5,000.00
VAT on Expenditure	0.00	528.46	345.75	1,569.80	1,686.85	4,130.86	(4,130.86)	Vat to be reclaimed for 2025/26	4,130.86
<b>Total Expenditure</b>	<b>68,084.94</b>	<b>14,324.45</b>	<b>10,391.83</b>	<b>23,435.83</b>	<b>25,810.13</b>	<b>73,962.24</b>	<b>(5,877.30)</b>		<b>73,962.24</b>
Reserve for Unidentified Service Costs	17,028.71		1,233.49			1,233.49	15,795.22	Repair of Rec.Hall water main & resurface car park	1,233.49
<b>Total Funding Required</b>	<b>85,113.65</b>	<b>14,324.45</b>	<b>11,625.32</b>	<b>23,435.83</b>	<b>25,810.13</b>	<b>75,195.73</b>	<b>9,917.92</b>		<b>75,195.73</b>

<b>TO BE FUNDED BY</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
Precept	51,936.00	17,312.00	17,312.00	17,312.00	0.00	51,936.00	0.00		51,936.00
Interest on investments	0.00	108.99	106.29	100.30	67.79	383.37	(383.37)	Income not anticipated as not predictable	383.37
Income from Events	0.00			1,327.10		1,327.10	(1,327.10)	Income not anticipated as not predictable	1,327.10
VAT reclaimed	1,703.00	1,658.51				1,658.51	44.49	VAT reclaimed less than anticipated when budget set as a VAT invoice could not be obtained from a supplier	1,658.51
Other Income	0.00				134.50	134.50	(134.50)	Refund of transactions not stopped by bank	134.50
Lottery Community Fund Climbing Track Grant	0.00				14,950.00	14,950.00	(14,950.00)	Unplanned community grant funding from Lottery	14,950.00
Cadw Grant Sudbrook Church	0.00				11,861.65	11,861.65	(11,861.65)	Unplanned grant funding from Cadw	11,861.65
Oak Grove Community Fund	5,000.00			5,000.00		5,000.00	0.00		5,000.00
<b>Total Income</b>	<b>58,639.00</b>	<b>19,079.50</b>	<b>17,418.29</b>	<b>23,739.40</b>	<b>27,013.94</b>	<b>87,251.13</b>	<b>(28,612.13)</b>		<b>87,251.13</b>
Earmarked Reserve for Election Expenses	2,250.00					2,250.00	0.00		2,250.00
Ringfenced Reserve The Quest Climbing Track	0.00					14,950.00	(14,950.00)		14,950.00
Year End Reserve for 2024 Playscheme	1,000.00					0.00	1,000.00	Reserve w/o as grant not requested	0.00
Yr End Res. External Audit 22/23 & 23/24	1,200.00					1,372.00	(172.00)		1,372.00
O/s Training Reserve 2023/24, 2024/25 & 2025/26	943.00					1,092.58	(149.58)		1,092.58
Yr End Res. MCC Repairs to gates Harold's Field	0.00					940.37	(940.37)		940.37
Balance of Accounts	21,081.96					17,925.41	3,156.55		17,925.41
<b>Total Funding</b>	<b>85,113.96</b>	<b>19,079.50</b>	<b>17,418.29</b>	<b>23,739.40</b>	<b>27,013.94</b>	<b>125,781.49</b>	<b>(40,667.53)</b>		<b>125,781.49</b>

	<b>1.4.25</b>	<b>30.6.25</b>	<b>30.9.25</b>	<b>31.12.25</b>	<b>31.3.26</b>
<b>Balance on Unity Current Account</b>	7,842.66	12,488.73	18,175.40	20,378.66	21,769.02
<b>Balance on Unity Deposit Account</b>	18,632.30	18,741.29	18,847.58	16,947.88	16,761.34