

PORTSKEWETT COMMUNITY COUNCIL

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20th March 2026

COMMUNITY COUNCIL MEETING

Councillors,

You are hereby given notice that the next meeting of Portskewett Community Council will be held at **Portskewett and Sudbrook Recreation Hall on Wednesday 25th March 2026 at 7pm**. All members of the Council are summoned to participate for the purpose of transacting the business as set out below. If you wish to join the meeting remotely please request the link.

Mrs B Young
Clerk to the Council

AGENDA

1. Public Meeting

Any members of the Public or Press wishing to participate remotely should contact the clerk to receive joining instructions. Alternatively, members of the public may raise issues by contacting the Clerk prior to the meeting. Members of the public may address the Council for the first 30 minutes of the meeting, commencing at 7.00pm. This will be followed immediately (or not later than 7.30pm) by the scheduled agenda.

Members of the Public and Press are entitled to be at the meeting, Public Bodies (Admission to meeting) Act 1990 Section 1, extended by the Local Government Act 1972 Section 100, unless precluded by the council by resolution during the whole or part of the proceedings.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Attendance

a. Members to sign attendance book.

3. Apologies for Absence

- a. To receive any apologies for absence.
- b. To approve any apologies for absence.

4. Declarations of Interest

a. To receive any declarations of interest in agenda items.

5. Minutes of the Last Council Meeting

a. To confirm the accuracy of the minutes of the February Council meeting.

6. Clerk's Report

a. To receive the Clerk's report on actions from previous meetings.

7. Items of Local Concern

(For information only, as issues raised may not relate to items on the agenda no resolution for action can be taken).

8. Reports from Representative on Governing Body for ARW Primary School and Other Bodies

- a. To receive a report from the council's representative on the governing body of ARW Primary School.
- b. To receive any reports from the council's representatives of any other bodies:
 - I. Give Dog Fouling the Red Card Working Group
 - II. One Voice Wales (OVW) Monmouthshire and Newport Area Committee
 - III. Portskewett and Sudbrook Recreation Hall Committee
 - IV. Portskewett and Sudbrook Church Hall Committee
 - V. The Cornfield Project Committee
 - VI. Severnside Area Committee

9. Discussion with County Councillor

a. To receive a report from the County Councillor.

10. Correspondence

- a. To determine response to the Welsh Government consultation on the Draft Strategic Planning Guidance for the Gwent Levels .

11. Planning

- a. To note planning applications approved/refused by Monmouthshire County Council.
- b. To determine a response for any new planning applications received.

12. Finance

- a. To determine renewal of One Voice Wales membership for 2026/27.
- b. To determine renewal of The Society of Local Council Clerks membership for 2026/27.
- c. To approve the pink paper for March and authorise March payments.
- d. To approve payment of new Living Wage Rate to Caretaker from 1st April 2026.
- e. To receive briefing on Payment Card Fraud.

13. Community Events

- a. Community Fun Day
 - I. To receive an update on arrangements.
 - II. To consider the following estimates:
 - St John Ambulance Cymru for first aid provision.
 - Funtime Bounce for supplying Rodeo Ride with operator.
 - III. To authorise the clerk to make agreed bookings and deposit payments.

14. Place Plan

- a. To receive an update from the working group.

15. Sudbrook Camp and Chapel

- a. To receive an update.

16. Training Plan

- a. To receive an update.

17. Tree Survey Report

- a. To consider the report.
- b. To determine any tree surgery required.

18. Renewal of Recreation Hall Lease

- a. To receive an update.
- b. To agree a way forward.

19. Grounds Maintenance Contracts 2026/27

- a. To approve the Monmouthshire County Council contract for 2026/27.
- b. To approve the MM Garden Services and Fencing contract for 2026/27.

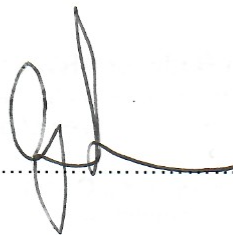
20. Items for the Next Agenda

- a. To receive any items for the April agenda.

21. Date and Time of Next Meeting

- a. To note the date and time of the next Ordinary meeting.

 Clerk



Chair Date: 20th March 2026