

PORTSKEWETT COMMUNITY COUNCIL

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19th February 2026

COMMUNITY COUNCIL MEETING

Councillors,

You are hereby given notice that the next meeting of Portskewett Community Council will be held at **Portskewett and Sudbrook Recreation Hall on Wednesday 25th February 2026 at 7pm**. All members of the Council are summoned to participate for the purpose of transacting the business as set out below. If you wish to join the meeting remotely please request the link.

Mrs B Young
Clerk to the Council

AGENDA

1. Public Meeting

Any members of the Public or Press wishing to participate remotely should contact the clerk to receive joining instructions. Alternatively, members of the public may raise issues by contacting the Clerk prior to the meeting. Members of the public may address the Council for the first 30 minutes of the meeting, commencing at 7.00pm. This will be followed immediately (or not later than 7.30pm) by the scheduled agenda.

Members of the Public and Press are entitled to be at the meeting, Public Bodies (Admission to meeting) Act 1990 Section 1, extended by the Local Government Act 1972 Section 100, unless precluded by the council by resolution during the whole or part of the proceedings.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Attendance

a. Members to sign attendance book.

3. Apologies for Absence

- a. To receive any apologies for absence.
- b. To approve any apologies for absence.

4. Declarations of Interest

a. To receive any declarations of interest in agenda items.

5. Minutes of the Last Council Meeting

a. To confirm the accuracy of the minutes of the January Council meeting.

6. Clerk's Report

a. To receive the Clerk's report on actions from previous meetings.

7. Items of Local Concern

(For information only, as issues raised may not relate to items on the agenda no resolution for action can be taken).

8. Reports from Representative on Governing Body for ARW Primary School and Other Bodies

- a. To receive a report from the council's representative on the governing body of ARW Primary School.
- b. To receive any reports from the council's representatives of any other bodies:
 - I. Give Dog Fouling the Red Card Working Group
 - II. One Voice Wales (OVW) Monmouthshire and Newport Area Committee
 - III. Portskewett and Sudbrook Recreation Hall Committee
 - IV. Portskewett and Sudbrook Church Hall Committee
 - V. The Cornfield Project Committee
 - VI. Severnside Area Committee

9. Discussion with County Councillor

a. To receive a report from the County Councillor.

10. Correspondence

- a. To determine response to any correspondence received.

11. Planning

- a. To note planning applications approved/refused by Monmouthshire County Council.
- b. To note response submitted to the reconsultation on Planning Application DM/2024/01105.
- c. To determine response to Planning Application DM/2026/00101.

12. Finance

- a. To approve the pink paper for February and authorise February payments.

13. Community Events

- a. Community Fun Day
 - I. To receive an update regarding availability of the Recreation Hall.
 - II. To consider the following estimates:
 - St John Ambulance Cymru for first aid provision.
 - Rockbox Roadshow for provision of DJ.
 - Funtime Bounce for supplying Rodeo Ride with operator.
 - III. To authorise the clerk to make agreed bookings and deposit payments.
 - IV. To authorise the clerk to submit applications for a Temporary Event Notice and a Block Day Street Trading License.

14. Place Plan

- a. To receive an update from the working group meeting.

15. Sudbrook Camp and Chapel

- a. To receive any updates.

16. Section 6 Duty Biodiversity Plan 2026-28

- a. To approve the Section 6 Duty Biodiversity Plan for 2026-2028.

17. Dog Waste Collection Service 2026/27

- a. To approve the 2026/27 contract with Merlin Environmental Services Ltd.

18. Renewal of Recreation Hall Lease


- a. To receive an update.

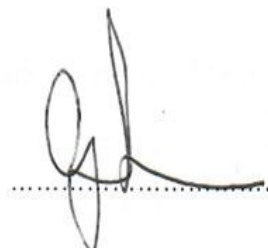
19. Items for the Next Agenda

- a. To receive any items for the March agenda.

20. Date and Time of Next Meeting

- a. To note the date and time of the next Ordinary meeting.

 Clerk

 Chair

Date: 19th February 2026