

PORTSKEWETT COMMUNITY COUNCIL

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9th January 2024

COMMUNITY COUNCIL MEETING

Councillors,

You are hereby given notice that the next meeting of Portskewett Community Council will be held on **Tuesday 16th January 2024 at 7pm at Portskewett & Sudbrook Recreation Hall**. All members of the Council are summoned to participate for the purpose of transacting the business as set out below.

Mrs B Young
Clerk to the Council

AGENDA

1. Public Meeting

Any members of the Public or Press wishing to participate remotely should contact the clerk to receive joining instructions. Alternatively, members of the public may raise issues by contacting the Clerk prior to the meeting. Members of the public may address the Council for the first 30 minutes of the meeting, commencing at 7.00pm. This will be followed immediately (or not later than 7.30pm) by the scheduled agenda.

Members of the Public and Press are entitled to be at the meeting, Public Bodies (Admission to meeting) Act 1990 Section 1, extended by the Local Government Act 1972 Section 100, unless precluded by the council by resolution during the whole or part of the proceedings.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for Absence

a. To receive any apologies for absence.

4. Declarations of Interest

a. To receive any declarations of interest in agenda items.

5. Minutes of the Last Council Meeting

a. Confirmation of the accuracy of the minutes of the December Ordinary Meeting.

6. Clerk's Report

a. To receive the Clerk's report on actions from previous meetings.

7. Items of Local Concern

(For information only, as issues raised may not relate to items on the agenda no resolution for action can be taken).

8. Reports from Representative on Governing Body for ARW Primary School and Other Bodies

a. To receive a report from the council's representative on the governing body of ARW Primary School.

b. To receive any reports from the council's representatives of any other bodies:

- I. Give Dog Fouling the Red Card Working Group
- II. One Voice Wales Monmouthshire and Newport Area Committee
- III. Portskewett and Sudbrook Recreation Hall Committee
- IV. Portskewett and Sudbrook Church Hall Committee
- V. Severnside Area Committee

9. Discussion with County Councillor

a. To receive a report from the County Councillor.

10. New Correspondence and Matters Raised

a. To determine response to Welsh Government consultation on future spending purposes for dormant assets funding in Wales.

11. Planning

a. To note response submitted for planning application DM/2023/01714.

b. To note planning applications approved/refused by Monmouthshire County Council.

12. Finance

- a. To approve the pink paper for January and authorise January payments.
- b. To receive quarterly report on bank reconciliations.
- c. To approve quarterly budget monitoring report for the nine months to 31st December 2023.

13. Place Plan

- a. To receive an update from the meeting held on 9th January 2024.
- b. To determine next steps.

14. Community Events

- a. To determine arrangements for the beacon lighting for the 80th Anniversary of the D-Day landings.
- b. To determine whether to hold a Community Fun Day in 2024.

15. Risk Assessments

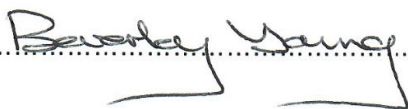
- a. To approve the Clerk's Home Working Risk Assessment.
- b. To approve the Risk Assessment for the Caretaker's Role.

16. Policies and Procedures

- a. To approve the Health and Safety Policy Statement.

17. Items for the Next Agenda

18. Date and Time of Next Meeting

 Clerk

 Chair

Date: 9th January 2024