

PORTSKEWETT COMMUNITY COUNCIL

Cyngor porthiscoed cymuned

Clerk to the Council
Mrs B Young
Telephone 01291 430818



18 Osprey Drive
Caldicot
Monmouthshire
NP26 5RL

Email:
clerkatportskewettcc@outlook.com

www.portskewettcc.org

11th April 2023

COMMUNITY COUNCIL MEETING

Councillors,

You are hereby given notice that the next meeting of Portskewett Community Council will be held on **Tuesday 18th April 2023 at 7pm at Portskewett & Sudbrook Recreation Hall**. All members of the Council are summoned to participate for the purpose of transacting the business as set out below.

Beverley Young
Clerk to the Council

AGENDA

1. Public Meeting

Any members of the Public or Press wishing to participate remotely should contact the clerk to receive joining instructions. Alternatively, members of the public may raise issues by contacting the Clerk prior to the meeting.

Members of the public may address the Council for the first 30 minutes of the meeting, commencing at 7.00pm. This will be followed immediately (or not later than 7.30pm) by the scheduled agenda.

Members of the Public and Press are entitled to be at the meeting, Public Bodies (Admission to meeting) Act 1990 Section 1, extended by the Local Government Act 1972 Section 100, unless precluded by the council by resolution during the whole or part of the proceedings.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for Absence

a. To receive any apologies for absence.

4. Declarations of Interest

a. To receive any declarations of interest in agenda items.

5. Minutes of the Last Council Meeting

a. Confirmation of the accuracy of the minutes of the March meeting of the Council.

6. Clerk's Report

a. To receive the Clerk's report on actions from previous meetings.

7. Items of Local Concern

(For information only, as issues raised may not relate to items on the agenda no resolution for action can be taken).

8. Reports from Representative on Governing Body for ARW Primary School and Other Bodies

a. To receive a report from the council's representative on the governing body of ARW Primary School.

b. To receive any reports from the council's representatives of any other bodies:

- I. Give Dog Fouling the Red Card Working Group
- II. One Voice Wales Monmouthshire and Newport Area Committee
- III. Portskewett and Sudbrook Recreation Hall Committee
- IV. Portskewett Heritage Centre Committee
- V. Portskewett and Sudbrook Church Hall Committee

9. Discussion with County Councillor

a. To receive a report from the County Councillor.

10. New Correspondence and Matters Raised

a. To determine response to the Public Spaces Protection Order proposed areas for Dogs on Leads and Dog Exclusion Areas (email 22.3.23).

11. Planning

a. To note planning applications approved/refused by Monmouthshire County Council.

b. To note enforcement cases (emailed 6.4.23).

PORTSKEWETT COMMUNITY COUNCIL

Cyngor porthiscoed cymuned

Clerk to the Council
Mrs B Young
Telephone 01291 430818



18 Osprey Drive
Caldicot
Monmouthshire
NP26 5RL

Email:
clerkatportskewettcc@outlook.com

www.portskewettcc.org

12. Finance

- a. To approve payment of the new Minimum Wage Rate to the village caretaker.
- b. To confirm booking of Rodeo Bull with Funtime Bounce at a cost of £550.
- c. To approve increase in charge for Dog Waste collection.
- d. To approve the pink paper for April and authorise April payments.
- e. To determine award of grant to ARW School for football equipment.
- f. To receive Quarterly Report on Bank Reconciliations.
- g. To receive Quarterly Budget Monitoring Report for the 12 months ending 31st March 2023.
- h. To receive External Audit report for 2021/22.
- i. To receive unaudited accounts for 2022/23.
- j. To arrange meeting of the Audit Committee.

13. Tree Surveys

- a. To determine award of contract.

14. Community Fun Day

- a. To receive update on progress with arrangements.
- b. To approve cost of hire of inflatable.

15. Councillor Vacancy

- a. To note Cllr Dymock's resignation as a Community Councillor.
- b. To receive an update on the two advertised vacancies in the Portskewett Ward.
- c. To approve co-option of Councillors for the Portskewett Ward.

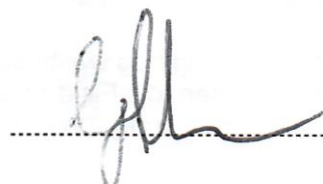
16. Place Plan

- a. To receive an update on the membership of the working group.
- b. To agree next steps.

17. Items for the Next Agenda

18. Date and Time of Next Meeting

 (Clerk)

 (Chair)

11th April 2023