

**PORTSKEWETT COMMUNITY COUNCIL**

Cyngor porthiscoed cymuned

Clerk to the Council  
Mrs B Young  
Telephone 01291 430818



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[www.portskewettcc.org](http://www.portskewettcc.org)

11th April 2022

**COMMUNITY COUNCIL MEETING**

Councillors,

You are hereby given notice that the next meeting of Portskewett Community Council will be held on **Tuesday 19th April 2022 at 7pm by remote access**. All members of the Council are summoned to participate for the purpose of transacting the business as set out below.

**Beverley Young**  
Clerk to the Council

**AGENDA**

**1. Public Meeting**

Due to current guidance on hybrid meetings the meeting will take place remotely. Any members of the Public or Press wishing to participate should contact the clerk to receive joining instructions. Alternatively, members of the public may raise issues by contacting the Clerk prior to the meeting. The Council will consider submissions from members of the public in the first 30 minutes of the meeting, commencing at 7.00pm. This will be followed immediately (or not later than 7.30pm) by the scheduled agenda. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

**2. Sign the Attendance Book**

**3. Apologies for Absence**

a. To receive any apologies for absence.

**4. Declarations of Interest**

a. To receive any declarations of interest in agenda items.

**5. Minutes of Last Meeting**

a. Confirmation of the accuracy of the minutes of the last meeting of the Council.

**6. Clerk's Report**

a. To receive and approve the Clerk's report on actions from the last meeting.

**7. Items of Local Concern**

(For information only, as issues raised may not relate to items on the agenda no resolution for action can be taken)

**8. Reports from Representative on Governing Body for ARW Primary School and Other Bodies**

a. To receive a report from the council's representative on the governing body of ARW Primary School.

b. To receive any reports from the council's representatives of any other bodies:

- I. Give Dog Fouling the Red Card Working Group
- II. One Voice Wales Monmouthshire and Newport Area Committee
- III. Portskewett and Sudbrook Recreation Hall Committee
- IV. Portskewett Heritage Centre Committee
- V. Portskewett and Sudbrook Church Hall Committee

**9. Discussion with County Councillor**

a. To receive a report from the County Councillor.

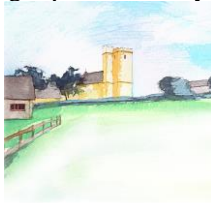
**10. New Correspondence and Matters Raised**

- a. To consider correspondence from a resident regarding parking outside ARW School, Portskewett (email 15.3.22).
- b. To consider installation of cameras at Black Rock picnic site to deter dog fouling.
- c. To consider participating in the Big Meadow Search.
- d. To note response from Monmouthshire County Council (MCC) in respect of the traffic issue at traffic lights on Sudbrook Road.
- e. To note response from Welsh Ambulance Services NHS Trust regarding the proposed removal of RRV's from Parkwall.
- f. To receive an update on donations to provide a bench on the Coastal Path.

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**11. Finance**

- a. To approve payment of the new Minimum Wage Rate to the village caretaker.
- b. To approve renewal of the Society of Local Council Clerks membership for 2022/23.
- c. To determine award of grant to Gwent Young Farmers' Clubs.
- d. To determine award of grant to St Mary's Church, Portskewett.
- e. To approve the pink paper for April and authorise April payments.
- f. To make recommendation on installation of speed signs on Main Road, Portskewett.
- g. To receive Quarterly Report on Bank Reconciliations.
- h. To receive Quarterly Budget Monitoring Report for the 12 months ending 31<sup>st</sup> March 2022.
- i. To receive unaudited accounts for 2021/22.
- j. To arrange meeting of the Audit Committee.

**12. Annual Report for 2021/22**

- a. To approve report for publication.

**13. Queen's Platinum Jubilee Event**

- a. To receive update on progress with arrangements.
- b. To consider and approve purchase of flags for village children.

**14. Items for the Next Agenda**

**15. Date and Time of Next Meeting**

Beverley Young.....(Clerk)

Lisa Dymock.....(Chair)

11th April 2022