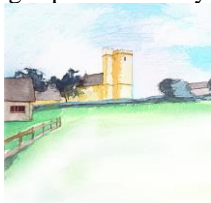


## PORTSKEWETT COMMUNITY COUNCIL

Cyngor porthiscoed cymuned

Clerk to the Council  
Mrs B Young  
Telephone 01291 430818

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54 Main Road  
Portskewett  
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13<sup>th</sup> October 2021

### COMMUNITY COUNCIL MEETING

Councillors,

You are hereby given notice that the next meeting of Portskewett Community Council will be held on **Tuesday 19th October 2021 at 7pm by remote access**. All members of the Council are summoned to participate for the purpose of transacting the business as set out below.

**Beverley Young**  
Clerk to the Council

#### **AGENDA**

##### **1. Public Meeting**

Due to government legislation in respect of COVID19 the meeting will take place remotely. Any members of the Public or Press wishing to participate should contact the clerk by Friday 15<sup>th</sup> October 2021 in order to receive joining instructions. Alternatively, members of the public may raise issues by contacting the Clerk prior to the meeting. The Council will consider submissions from members of the public in the first 30 minutes of the meeting, commencing at 7.00pm. This will be followed immediately (or not later than 7.30pm) by the scheduled agenda. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

##### **2. Sign the Attendance Book**

##### **3. Apologies for Absence**

a. To receive any apologies for absence.

##### **4. Declarations of Interest**

a. To receive any declarations of interest in agenda items.

##### **5. Minutes of Last Meeting**

a. Confirmation of the accuracy of the minutes of the last meeting of the Council.

##### **6. Clerk's Report**

a. To receive and approve the Clerk's report on actions from the last meeting.

##### **7. Items of Local Concern** (for information only).

##### **8. Reports from Representative on Governing Body for ARW Primary School and Other Bodies**

- a. To receive a report from the council's representative on the governing body of ARW Primary School.
- b. To receive any reports from the council's representatives of any other bodies.

##### **9. Discussion with County Councillor**

a. To receive a report from the County Councillor.

##### **10. New Correspondence and Matters Raised**

- a. To determine response to consultation on proposed Guidance on the Principles of good Administration and Good Records Management (email 22.9.21).
- b. To determine response to the Independent Remuneration Panel for Wales Draft Annual Report February 2022 (email 29.9.21).
- c. To determine response to consultation on Updated Earnings Thresholds for Council Tax Recovery (email 8.10.21).

##### **11. Planning**

- a. To consider and make recommendation on planning application DM/2021/01386 (email 27.9.21).
- b. To consider and make recommendation on planning application DM/2021/01518 (email 27.9.21).
- c. To consider and make recommendation on planning application DM/2021/01482 (email 30.9.21).

##### **12. Finance**

- a. To approve the pink paper for October and authorise October payments.
- b. To receive the Quarterly Budget monitoring Report for the 6 months ended 30<sup>th</sup> September 2021.
- c. To receive the Quarterly Report on Bank Reconciliations (verbal report).
- d. To consider and determine the need for Cyber Security Insurance.
- e. To approve purchase of a Beech tree to be planted as part of the Queen's Green Canopy.

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**13. Best Kept Garden Competition**

- a. To receive an update on the 2021 competition.

**14. Vacancy for a Councillor in the Portskewett Ward**

- a. To consider applications received.
- b. To approve co-option of an applicant.

**15. Land Registry Searches**

- a. To receive update on land registered by Monmouthshire County Council.
- b. To receive update on enquiries made with regard to submitting applications to register land.

**16. Remembrance Day**

- a. To agree arrangements for Remembrance Day service.
- b. To arrange a wreath and bugler for the Remembrance Service.

**17. Christmas Lights**

- a. To receive update from Redrow on flagpole and lights.
- b. To approve purchase of flagpole and lights.

**18. Date and Time of Next Meeting**

Beverley Young.....(Clerk)

Lisa Dymock.....(Chair)

13<sup>th</sup> October 2021