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10 November 2020

## COMMUNITY COUNCIL MEETING

Councillors

You are hereby given notice that the next meeting of Portskewett Community Council will be held on **Tuesday 17th November 2020 by remote access**. All members of the Council are summoned to participate for the purpose of transacting the business as set out below.

Carol Carne  
Chairman to the Council

### AGENDA

#### 1. Public Meeting

Due to Government restrictions in respect of COVID 19 the meeting will take place remotely. Any members of the public or Press wishing to participate should contact the clerk by 13th November 2020 in order to receive joining instructions. Alternatively members of the public may raise issues by contacting the clerk prior to the meeting. The Council will consider submissions from members of the public in the first 30 minutes of the meeting, commencing at 7.00pm. This will be followed immediately (or not later than 7.30pm) by the scheduled agenda.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

#### 2. Sign the attendance book

#### 3. Apologies for Absence

- a. To receive any apologies for absence

#### 4. Declarations of interest

- a. To receive any declarations of interest in Agenda Items

#### 5. Minutes of Last Meeting

- a. Confirmation of the accuracy of the minutes of the last meeting of the council

#### 6. Reports from Representatives on Governing Body for ARW Primary School and other bodies

a. To receive a report from the councils representative on the governing body of the ARW Primary School

b. To receive any reports from the councils representatives of any other bodies

7. Discussion with County Councillor

a. To receive a report from the County Councillor

8. New Correspondence and matters raised

a. To consider more broadly the updating of replacement of Office 2010 in order that it will also be appropriate for any Laptop that is purchased

9. Matters Unresolved From Last Meeting and for Action

a. To consider Playlist for Life Correspondence

b. To determine response on Independent Review Panel Wales Report 2021/22

c. St Marys Church application for funding in readiness for 2021/22

10. Finance

a. To approve the Pink Paper for November and authorise November payments

b. To discuss Budget

11. Website

a. To receive update on compliance of the new Website

12. Place Plan

a. To receive an update on the Development of a Place Plan from Councillor Archer

13. Oak Grove Solar Farm Fund 2020/21

a. To consider next steps for considering allocation of funds

14. Items of Local Concern (for information only)

15 Staff Appraisal

a. To complete Beverlys appraisal on her return

16. Laptop

a. to complete purchase of laptop

14. Date and Time of Next Meeting

Clerk..... Chairman..... 10 November 2020