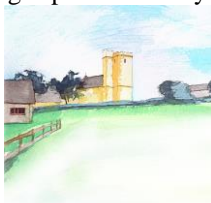


**PORTSKEWETT COMMUNITY COUNCIL**

Cyngor porthiscoed cymuned

Clerk to the Council  
Mrs B Young  
Telephone 01291 430818

Email:  
clerkatportskewettcc@outlook.com



54 Main Road  
Portskewett  
Caldicot  
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[www.portskewettcc.org](http://www.portskewettcc.org)

13<sup>th</sup> May 2019

**COMMUNITY COUNCIL MEETING**

Councillors,

You are hereby given notice that the next meeting of Portskewett Community Council will be held on **Tuesday 21st May in ARW School, Portskewett, immediately following the Annual Meeting**. All members of the Council are summoned to attend for the purpose of transacting the business as set out below.

**Beverley Young**  
Clerk to the Council

**AGENDA**

**1. Public Meeting**

Members of the public may address the Council for the first 30 minutes of the meeting, immediately following the conclusion of the Annual Meeting. The scheduled agenda will immediately follow.

Members of the Public and Press are entitled to be at the meeting, Public Bodies (Admission to meeting) Act 1990 Section 1, extended by the Local Government Act 1972 Section 100, unless precluded by the council by resolution during the whole or part of the proceedings.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

**2. Declarations of Interest**

**3. Clerk's Report**

**4. Reports from Representative on Governing Body for ARW Primary School and Other Bodies**

- a. To receive a report from the council's representative on the governing body of ARW Primary School.
- b. To receive any reports from the council's representatives of any other bodies.

**5. Discussion with County Councillor**

**6. New Correspondence**

- a. To consider request for financial assistance from Bobath Children's Therapy Centre.
- b. To consider and make recommendation in respect of Planning Application DM/2019/00719.

**7. Finance**

- a. To approve the pink paper for May.
- b. To authorise renewal of Norton Antivirus Software.

**8. Annual Accounts 2018/19**

- a. To receive and approve audited annual accounts for 2018/19.
- b. To receive report from Internal Auditor.
- c. To complete Annual Governance Statement in Annual Return for 2018/19
- d. To authorise Annual Return for 2018/19 and supporting documentation.

**9. Sudbrook Community Fund**

- a. To make recommendation on grant application from Sudbrook Play Park Association.

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**10. Insurance**

- a. To consider and approve insurance renewal.

**11. Best Kept Garden Competition**

- a. To consider and approve arrangements for judging the Best Kept Garden Competition.

**12. Sponsorship of GAVO/MCC Annual Volunteering Awards**

- a. To consider and make recommendation on sponsorship.

**13. Consultation on Revised Draft Affordable Housing SPG**

- a. To determine a response on the revised draft.

**14. Items of Local Concern** (for information only)

**15. Date and Time of Next Meeting**

Beverley Young

.....  
Clerk

Peter Nurcombe

.....  
Chairman

13<sup>th</sup> May 2019

.....  
Date